

2018 NC 4th of July Festival Arts & Crafts Vendor Regulations

You may setup your booth between 1pm-8pm on Sunday, July 1st or Monday, July 2nd from 7am-10am. If you are unable to setup during this time please contact Nancy @ 910.842-3088, Sandy @ 910. 477-0169 or Karen @ 910.520-8832 to advise when.

CHECK-IN: Check-In with Festival officials at the Franklin Square Park Gazebo on Sunday, July 1st from 1pm-6pm prior to setting up your booth.

MOVE-IN HOURS: Sunday, July 1st - **1pm-8pm** (Do not setup prior to 1pm on Sunday due to church services) or Monday, July 2nd—7am-10am.

MOVE-OUT HOURS: Wednesday, July 4th – 6:00pm –midnight. All products and exhibit material must be removed on July 4th. **NO DISMANTLING IS ALLOWED BEFORE 6:00PM.**

USE OF EXHIBIT SPACE: Exhibit area must be staffed throughout show hours. Booth spaces are 10' by 10'. All crafters must bring their own booths. Exhibitors are expected to keep their exhibit spaces in good order during show hours. Displays must stay within the perimeters of assigned space. All boxes must be stored out of sight.

TAXES: All vendors are responsible for and must collect and remit North Carolina Sales Tax.

PARKING: Exhibitors are required to park all large vehicles and trailers in Taylor Field during show hours. **THERE WILL BE NO OVERNIGHT PARKING AROUND THE PARK.** Exhibitors who wish to park overnight may do so at their own risk at Taylor Field. Taylor Field is two blocks from Franklin Square Park at the end of Nash Street. Taylor Field is available for use from 7am on July 1st—9am on July 5th.

SECURITY: Management is not responsible but will have security guards on duty in the Park from:
6:00pm – 10:00am Sunday, Monday & Tuesday.

INSURANCE: The Management has general liability insurance. Insurance does not cover booth contents, visitors within confines of exhibitors leased space, or exhibitor's personnel. Exhibitors are required to have their own liability insurance. **A Certificate of Insurance must be submitted with your application.**

PETS: Pets are not allowed in the festival area during show hours.

VEHICLES IN THE PARK: To protect the grounds in Franklin Square Park, A City of Southport ordinance prohibits vehicles and trailers from driving into Franklin Square Park. We encourage you to take this into consideration and make the appropriate plans for setup and teardown.

DAMAGE TO GROUNDS: Exhibitor will be charged for any grounds damage, or for clean-up necessitated by painting, oil, grease, or for excessive debris left in the exhibitor's space.

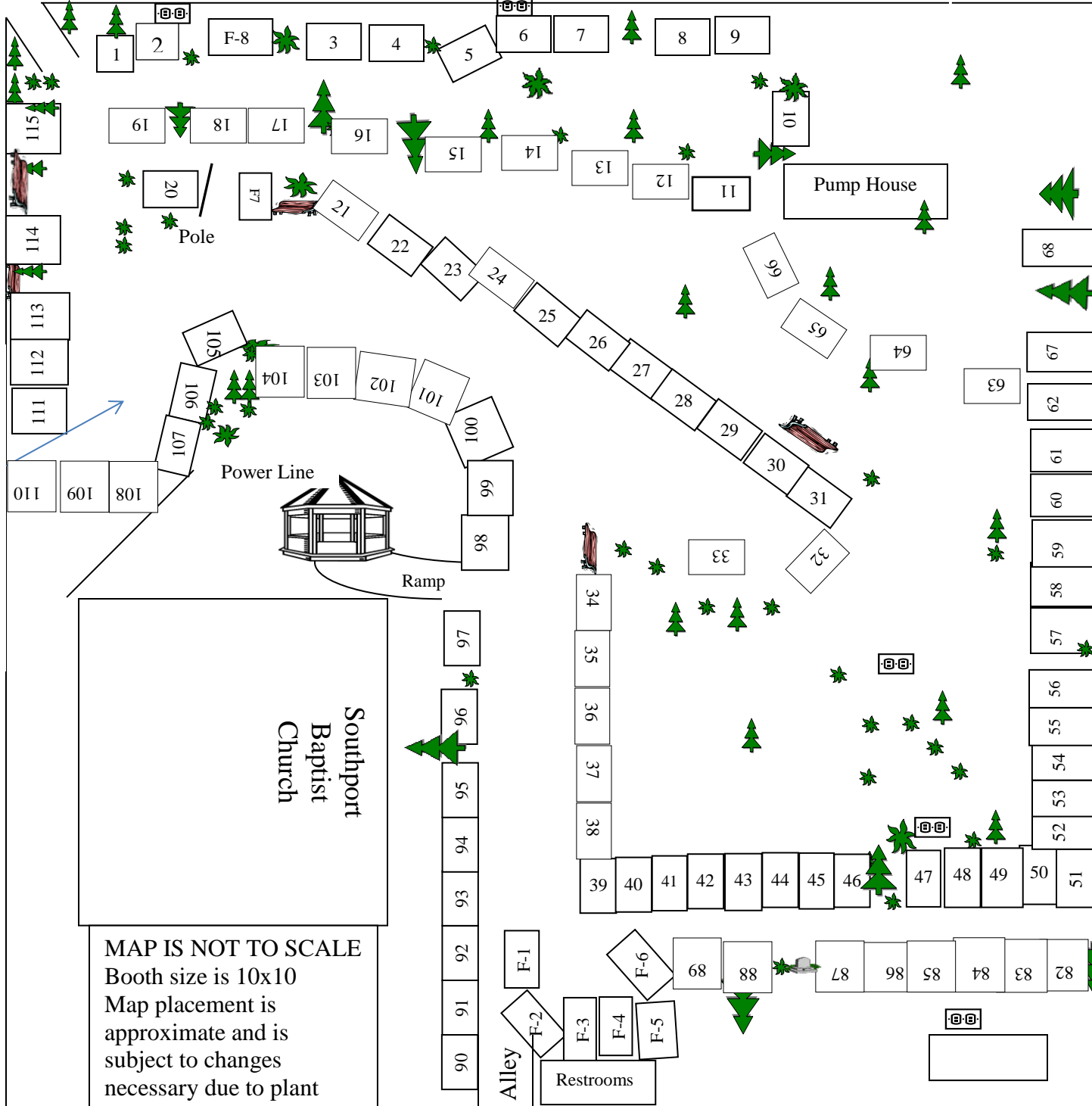
USE OF IMAGES: Management reserves the right to use photographs and video taken of exhibitor, exhibitor's booth and personnel. These photographs may be used to promote the Festival.

FIRE EXTINGUISHERS: All exhibitors are required to have a fire extinguisher in their booth at all times.

SMALL APPLIANCES & ELECTRICAL CORDS: No air conditioners, refrigerators or other such appliances permitted in the park (unless a food vendor). Small fans are acceptable but must be turned off when the booth is not manned. Outdoor rated electrical cords only.

N. Howe Street

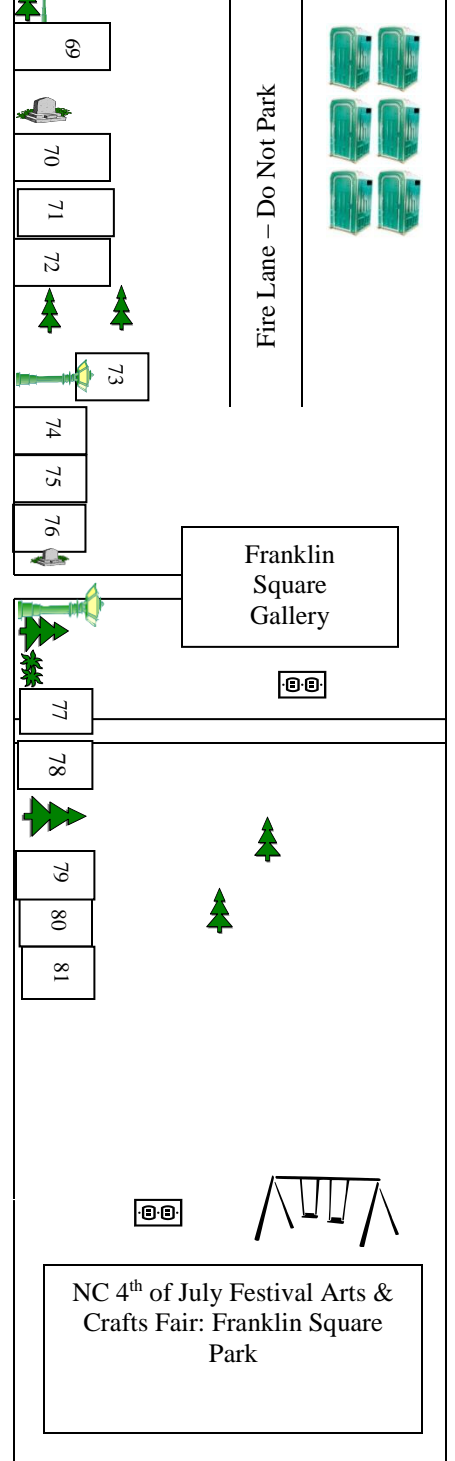
E. West Street



MAP IS NOT TO SCALE
 Booth size is 10x10
 Map placement is approximate and is subject to changes necessary due to plant growth or new plantings.

Nash Street

Sidewalk



NC 4th of July Festival Arts & Crafts Fair: Franklin Square Park

Fire Lane - Do Not Park

Franklin Square Gallery